



Senacre Wood Primary School

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Dear Parents/Carers,

Please take time to carefully read the information below about how we will be operating for the next two weeks.

Staggered starts and finishes

Due to the reduced numbers in school, we will be operating **two time slots at the start and end of the day**. We are advising all parents/carers to wear masks at drop off and pick up times, this is essential if you would like to speak to a member of staff. We are introducing this measure to ensure the safety of the whole school community.

Start Time	Front Gate	Back gate
8:45am	Families with more than one child (Surname A-J)	Families with more than one child (Surname K-Z)
9am	EYFS, Year 1 and Year 2	Year 3, Year 4, Year 5 and Year 6

Finish Time	Front Gate	Back gate
2:45pm	Families with more than one child (Surname A-J)	Families with more than one child (Surname K-Z)
3pm	EYFS, Year 1 and Year 2	Year 3, Year 4, Year 5 and Year 6

Class organisation

Due to reduced numbers, we will be operating 4 class bubbles during the next two weeks which means year groups will be together. We will be having the following classes: EYFS, Year 1 and Year 2, Year 3 and 4, Year 5 and 6. As classes are being merged, this will mean that your child will not have their own class teacher for the whole two weeks.

Forest School

Year 5 and 6 will be having a forest school session on Tuesday afternoons for the next two weeks. Please can you ensure your child comes to school dressed in their forest school clothes and brings their wellington boots in a carrier bag. Please ensure they have plenty of layers to keep them warm, including hats, scarfs and gloves.

Breakfast Club

Breakfast club will still be open to families from 8:15am. Breakfast will continue to be served in classrooms and will cost £1.50 per day.

School lunches

- EYFS, Year 1 and Year 2 are still entitled to universal free school meals. During these next two weeks all school lunches will be in the form of a packed lunch. If your child would like this option, they will need to let their teacher know in the morning when the register is taken.
- If your child is not entitled to Free School meals, a school lunch will cost £2.25. All payments must be made on-line <https://www.parentpay.com/activation/>
- Please ensure packed lunches are named clearly, including water bottles.

Uniform

- We are still asking children to **wear uniform on Mondays, Wednesdays and Fridays.** Due to the fact we need to keep the classrooms ventilated, please ensure your child is wearing extra layers under their uniform. For example-an additional t-shirt or vest.
- On **Tuesday and Thursdays, the children can wear sporty clothes** as they will be having PE on these days to avoid the cloakrooms becoming a pinch point. The children should not be wearing jeans and they must be in sports shoes. It is important that Tuesday and Thursdays are treated as PE days, where the children wear sporty clothes rather than clothes that would be worn on a non-school uniform day. Wherever possible, PE will be taking place outside so please ensure your child is appropriately dressed for colder days.

Cleaning

- Throughout the day, there will be frequent cleaning of the classrooms and resources. This will be undertaken by a designated cleaner.
- The children will be encouraged to wash their hands for 20 seconds at frequent points throughout the day.

Illness

- **If your child is unwell in any way, they should not be attending school and a phone call needs to be made to inform us of this situation. If you are isolating as a family, due to Coronavirus, the school needs to be informed immediately.**
- **If you child becomes ill during school time, we will contact you and ask for your child to be picked up straight away.**

If you have any further questions, please do not hesitate to email office@senacre-wood.kent.sch.uk. If we all work together and carefully follow the guidance, we can make the school as safe as possible for the children and staff.

Yours sincerely,



Mrs Sweeney

Headteacher

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